

**CLIENT INTERVIEW AND INFORMATION QUESTIONNAIRE - 2010 TRUST AND ESTATE INCOME**  
**NAME:.....**

**PLEASE HELP US KEEP OUR DATABASE UP TO DATE** (note any changes here)

**Postal Address:.....Street Address:.....**  
**Home Address:.....Email Address:.....**  
**Contact Names: 1..... 2.....**

**RECORDS AND INFORMATION REQUIRED**

**ENCLOSED  
TICK HERE**

**PLEASE PROVIDE THE FOLLOWING:**

**1 Administration**

We appreciate that in many instances we will have details/documentation regarding the following matters. However, it is appropriate to ensure on an annual basis that we have been advised of any changes.

- Have there been any changes in Trustees during the year? **Yes/No**
- Have there been any variations to the Trust Deed, resettlements or other major changes to Trust arrangements during the year? **Yes/No**
- Have any assets or investments been purchased/transferred from the settlor(s) to the Trust during the year? **Yes/No**
- Have any gifts been received during the year (cash, assets, forgiveness of debt)? **Yes/No**
- Have there been any capital or income distributions to beneficiaries during the year? **Yes/No**
- Have any advances or loans been made during the year? **Yes/No**

**If you have answered yes to any of the questions above, please provide details and copies of the relevant information.)**

**2 Interest and Dividends**

- Interest Certificates and Dividend Certificates
- Overseas Income Records
- Investment Broker Summaries
- Income from Portfolio Investment Entities (PIE)

**3 Business Income/Rental Income**

Please complete a Business Questionnaire.

**CLIENT SIGNATURE:..... DATE:.....**

**\* PLEASE ENSURE YOU HAVE SIGNED THE TERMS OF ENGAGEMENT\***